Have supplies to give away? Get your postage paid and find them a good home!

Follow these IMPORTANT steps! You may print this list to be sure you follow along!

1) **Create account:** **https://watermediagallery.com/giveaway-supplies/**
2) **Click to register as a donor, then be sure you subscribe as an Art Supply Donor (free account, only to give away supplies)**
3) **Add your PayPal info so you get paid for postage**
4) **On your dashboard, add a "new product"**
5) **In the TITLE field describe what you're giving away. Add "US only" or whatever country you reside. This is important for import/export reasons.**
6) **Product type: Simple**
7) **Under "CATEGORY" click "Giveaway Supplies"**
8) **Add 0 in the price field**
9) **Enter Short Description in text box (make sure to say you ship from your country, only, to avoid expensive postage)**
10) **Check the box "Enable Inventory" and add 1 to your stock quantity! This is so important! This way only 1 person will pay for postage!**
11) **Scroll down to Shipping and Tax. Add weight, height, width, length. Always add an inch or 2 to the dimensions and add 1 lb to the weight so you are adequately reimbursed without postage due.**
12) **Be certain to hit SAVE at the bottom right of your screen every time you edit. Otherwise edits will not be saved.**